

**AS OF 11/2/2011:**

**STARRED ITEMS CAN BE DONE BEFORE 11/19.**

**Please contact Joe Coons, Club Scrub Chair, for details/supplies/co-ordination**

**Entire Club:** Check and replace light bulbs

**Exterior:**

1. Front ramp, clubhouse concrete apron, east end area by stairs pressure wash\* (Bring P.W.)
2. BBQ Area Pressure Wash\*
3. Deck Pressure Wash\*
4. BBQ (itself) Cleanup
5. Dispose of old pails, etc.
6. Wash all windows (including deck glass)\*
7. Touch up paint as necessary\*
8. Clean up lower floor exterior stair landing
9. Deal with lower floor exterior stair landing drain?
10. Remove rear (not side) cabinets, clean up lower floor exterior closet (see Terry Tavelli)
11. Clean, lightly wax Deck Furniture, determine where/if to store it for winter
12. Deal with potted plants for winter
13. Sails and running rigging for all the boats need to be removed from the youth sailing dock box and brought back to the youth sailing area so they don't mold and mildew.

**Bar:**

1. Coolers & Chillers cleaning
2. Fridge compressor filter dusting
3. Ice Machine Cleaning and Sanitizing
4. Glass Cleaning per Manual
5. Walk in Cooler: Clean, sanitizing
6. Cleaning behind/under bar equipment (fruit fly source!) Don't try to move it (plumbing)!
7. Return any beer system coolant overflow to chiller from wall bottle\*

**Downstairs Back Fire Exit Hallway Store Room:**

1. Tidy it (again!)

**Downstairs General:**

1. Confirm all wall pictures safely hung, secure, frames secure

2. Clean Ward Room Bar
3. Vacuum, spot Ward Room chairs
4. Scrub Ward Room Tables
5. Clean/Tidy Sailing Office
6. Find missing pool table ball!
7. Re-mount Pool Table Cue stick holder

**Downstairs Hall:**

1. Need sign so folks use the panic bar key instead of heat-wasting wood block to prop door\*
2. Tidy up cabinets
3. Select/securely Hang existing framed marine pictures in storerooms, pantry in hall and (maybe also) in Ward Room

**Downstairs Pantry:**

1. Defrost Freezer\*
2. Tidy pantry shelves, counter

**Electronics:**

1. Need to get Commodores' Room Projector Usable and Documented!
2. Need to document how to play videos from computers to TV or TV's

**Junior Room:**

1. Needs thorough tidy/cleanup

**Lounges:**

2. Carefully repair ceiling tiles
3. Tidy up audio/video room
4. Inspect all paint, touch up paint chips if any

**Main Floor Stairway Hall:**

1. Need missing picture of Troy if any

**Paint Room/Store Room:**

1. Tidy it (again!)